

**CLASS SPECIFICATION**  
**County of Fairfax, Virginia**

**CLASS CODE:** 1774

**TITLE:** WAREHOUSE WORKER-DRIVER

**GRADE:** S-14

**DEFINITION:**

Under general supervision, operates a truck and performs routine manual tasks in receiving, warehousing and delivery of supplies and equipment; and performs related work as required.

**DISTINGUISHING CHARACTERISTICS OF THE CLASS:**

Not applicable.

**ILLUSTRATIVE DUTIES:**

Participates and/or supervises the off/on loading of supplies and equipment for delivery and storage;

Operates a truck in making deliveries of supplies and equipment to designated locations;

Performs operator preventive maintenance and servicing of assigned truck and reports unsafe operating conditions;

Assists in unpacking and storing bin and bulk storage items;

Moves supplies and equipment manually or by using mechanized and non-mechanized materials handling equipment;

Packs and/or marks stock items for shipment.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

Knowledge of warehouse practices and procedures;

Ability to operate a motor vehicle;

Strength and dexterity necessary to perform all required tasks including lifting, stooping, bending and working in tiring and uncomfortable positions;

Ability to follow oral and written instructions.

**EMPLOYMENT STANDARDS:**

Any combination of education, experience, and training equivalent to:

Completion of the tenth grade; PLUS

Six months of experience equivalent to Warehouse Worker-Driver Helper.

**CERTIFICATES AND LICENSES REQUIRED:**

Possession of a valid Motor Vehicle Driver's License;

May be required to provide copies of driving record periodically for verification of driving status.

REVISED: December 22, 1992